

# Family Module For Parents

https://family.lausd.net



## Registering for and Logging into the Family Module

Parents must register for access prior to logging in to the Family Module. To complete the process, you will need the Access Key provided by NHHS.

1. On the Family Module main page, click the **I Need to Register** button.
2. Enter the Access Key provided by the school and click **Submit**.
3. On the Account Registration page, complete all fields and click **Create Account**.

\* Username: moonwalker  
\* Password: \*\*\*\*\*  
\* Confirm Password: \*\*\*\*\*  
\* Password Hint 1: What is your favorite sports team? [v]  
\* Answer: [ ]  
\* Password Hint 2: Your First Job [v]  
\* Answer: [ ]  
\* Password Hint 3: Birth Place [v]  
\* Answer: [ ]

Figure 1 – All fields must be completed on the Account Registration page before you can create an account.

**Note:** Be sure to choose questions and answers that you will remember or write down your information in case you lose or forget your password.

4. After the account has been created, you will be redirected back to the Family Module home screen.
5. Enter your Username and Password and click **Log In**.

District: 33  
Username: moonwalker  
Password: \*\*\*\*\*  
Log In

Figure 2 – Enter the Username and Password to Log in to the Family Module.

## Retrieving a Forgotten Password

If you forget your password, you may retrieve it yourself by following the next 4 steps.

1. On the Family Module main page, click the **I Forgot My Password** button.
2. Enter the Username and click **Continue**. If you forgot your username please contact your school designee.
3. Answer each Password Hint and click **Reset Password**.

\* Indicates Required Info  
Password Hint 1: What is your mother's maiden name?  
\* Answer: moonwalker  
Password Hint 2: Your First Job  
\* Answer: [ ]  
Password Hint 3: Birth Place  
\* Answer: [ ]  
Reset Password Cancel

Figure 3 – Answer each Password Hint questions and click **Reset Password**.

*Note: If you do not remember your Password Hints, please contact your school designee.*

4. Enter and confirm the new password and click **Change Password**.

User Login: moonwalker  
Password: nhkljrVAtkGS  
\* New Password: [ ]  
\* Confirm Password: [ ]  
Change Password

Figure 4 –Enter and confirm the new password.

**If you forgot your password, you may retrieve it yourself by following the next 4 steps.**

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## Family Module Navigation

The Family Module offers parents and caretakers the ability to view pertinent student information.

During Phase 1 of the Family Module, only specific information will be available to view such as student attendance and progress reports. Once the full rollout of the Family Module Phase II, you will have the ability to view student schedule, graduation requirements, discipline, and fees.



Figure 5 – The tabs on the Family Module main page offer areas for parents and caretakers to find pertinent information.

- **Attendance:** The **Attendance** tab displays an overview of daily and summary information on student attendance. Sections for **Hourly Attendance** and **Hourly Tardies** are not used at NHHS.
- **Progress Report:** The **Progress Report** tab displays student grades for each 5-week period. This is the same information shown on Report Cards and Progress Reports that are mailed home.
- **Gradebook:** The **Gradebook** tab allows parents to view class assignments and grades for teachers that use the connected online gradebook. Very few NHHS teachers use this online gradebook so you should not expect any information here.
- **My Profile:** The **My Profile** tab includes contact information for Family Module users that can also be edited, but any changes you make are not forwarded to the school, so please don't make any changes.

## Help me!

For **Family Module** technical assistance, please use the "Contact Us" link at [www.nhhs.net](http://www.nhhs.net) or call NHHS at 818-753-6282.

To follow up on your child's **Attendance**, call 818-753-6200 and choose the option for the Attendance Office or call your magnet office.

To follow up on your child's **Grades**, call 818-753-6200 and choose the option for the Counseling Office, or call your magnet office, or call the school and request to speak with your child's teacher.

## Contacting Teachers

You may call the school at 818-753-6200 and leave a message to speak to your child's teacher. Many teachers have their email addresses posted on the school website: [www.nhhs.net](http://www.nhhs.net). Click on the Faculty/Staff link on the left side of the page.